Student Environmental Advisory Board Project Funding Proposal

Application Requirements:
- Any student, faculty, staff, class, university affiliate, or registered student organization is eligible to apply for funding.
- All projects must follow the rules listed below.

The accepted purpose of the Renewable Energy and Sustainability Fee is based on the following rules. Please use these as a guideline while completing the application as these are the criteria that the Board will use to evaluate your proposal:
- Funds may be used for capital improvements that reduce campus dependency on non-renewable energy sources.
- Funds may be used for educational initiatives, behavioral conservation programs, or materials that reduce campus dependency on non-renewable energy sources and encourage sustainability.
- The Board shall seek matching funds from the University Administration for all capital improvement projects.
- Funds shall not be used for any operating costs associated with capital improvements by the Board.

Preference will be given to projects that include the following elements:
- Deliver a high impact in the community that is measurable
- Capitalize on partnerships across and within the community
- Have a high visibility/usability for the student population
- Provide educational opportunities

If your project is funded, the following requirements will apply:
- An initial progress report three months after funding is received
- Progress Reports every two months thereafter until the project is completed
- A Final Report and presentation of project upon completion
- Completed projects must have a press release identifying Student Senate, SEAB and the Renewable Energy and Sustainability Fee as a funding source.
- If applicable, the project should include on-site signage identifying SEAB and Student Senate

The Progress Reports should address project activities, an updated timeline for completion, and any challenges that have occurred in completing the project. The Final Report and presentation should document the successes and projected benefits of the completed project for the University Campus and students.

If you have questions about the process or are not sure if the project follows the mission of the Board, please contact Tomas Green, SEAB Chair (tomasgreen@ku.edu).
Application for SEAB Grant
Please include ample information about your project

Application Information
• Main Contact Name
• Main Contact Email
• Name of Organization
• Faculty Advisor
• Faculty Advisor Email
• Title of Project

Project Description (Max. 1000 words)
• General Description of project and project goals
• Benefits of project
• Plan of Execution
• Timeline
• Location

How Project Meets Criteria (Max. 500 words)

Project Benefits (Max. 500 words)
• Consider: project visibility, student roles, media opportunities, and possible classroom involvement
• How will you measure its impact?

Budget
• Please attach a detailed budget, including funding received from other sources, alongwith a narrative explaining how these funds will be used:
• What other sources of funding have you considered?

Additional Information (Max. 500 words)
• Is there anything you want SEAB to consider?
• How might you meet the preferences SEAB has?