

STUDENT SENATE EQUITABLE ELECTION FUNDING INFORMATION

The purpose of the Student Senate Equitable Elections Fund is to eliminate inherent monetary disadvantages and inequities in the Student Senate Elections process, allowing for the broader participation of all students in student government, especially the voices of those most underrepresented. Funding allocations are to remain confidential

Only direct campaign expenditures as outlined in the Student Senate Elections code (SSRR 7.6.2) will be paid. Invoices are needed from every expenditure. SSRR 7.6.2 at the end. The Elections Fund will only remain existent for as long as the spending cap remain \$1,000 for the Spring General Election.

Created through donor gifts and housed through the KU Endowment Association, the fund would be administered by the Office of Student Affairs. Coalitions must meet the qualifications to run in the Spring General Election as outlined in the Student Senate Elections Code to be eligible to receive funds

An eligible coalition may receive of up to \$700 from the SSEE Fund if:

- A coalition privately raises a minimum of \$300.
- Sufficient evidence of coalition platform and documentation of candidates is presented.

Funding amount provided will be based on a % of slated senator candidates

- Slate percentages:
- 80-100% = \$700
- 60-79% = \$420
- 40-59% = \$280
- 20-39% = \$140
- 0 -19% = \$75

Funds can only be used for direct campaign expenditures as outlined in the Student Senate Elections code (SSRR 7.6.2) Examples include: buttons, flyers, t-shirts, website, chalk, and social media marketing. If in doubt, ask before relying upon the Fund.

Coalitions in the Spring election must comply with the Elections Code and submit weekly spending reports documenting use of funds.

Funding Request: The Coalitions Invoices will be paid by the Office of Student Affairs from the Equitable Election Fund. As such, all University policies for purchases must be followed to qualify for payment. T-shirt funding request procedures are outlined below.

T-SHIRTS

- You must select your t-shirt vendor from the approved vendor list. List is here: http://studentaffairs.ku.edu/sites/studentaffairs.ku.edu/files/docs/Area%20KU%20Officially%20Licensed%20Vendors_8.15.pdf
- Your t-shirt artwork must be approved by Paul Vander Tuig (pvt@ku.edu). Submit the artwork to Paul via email. Attach your approval to your funding request. Please allow a minimum of three business days for review.

Bring all receipts or invoices with the application form to the Office of Student Affairs, 133 Strong Hall during normal business hours (M-F 8-5). All funding request must be accompanied by written documentation.

STUDENT SENATE EQUITABLE ELECTIONS FUND APPLICATION

Applicant Information

Name of Coalition: _____

Contact Info: _____

Name _____

Address _____

Phone: () _____

Email: _____

Account and Expense Information

Invoices are paid directly to the company. Expenses with Receipt will be paid to the person indicated.

If Coalition has an on campus student organization account, payment can/will be made directly.

Account Number _____

Below is a listing of expenses incurred in the KU Student Senate Spring Election. All expenses are direct campaign related and I am submitted receipts to substantiate my claim or invoices to be paid. My signature below indicated these expenses are true and correct.

Description of Purchase and the Amount Due

<u>Description</u>	<u>Vendor</u>	<u>Number Ordered</u>	<u>Amount Due</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Signature: _____

Student Senate Rules and Regulations

6.2 Campaign Materials

- 7.6.2.1 No campaign materials shall be distributed within the Student Housing properties, except flyers submitted to Student Housing to have placed on public bulletin boards. Each coalition or candidate must submit proof of Student Housing's approval to the Elections Commission.
- 7.6.2.2 No campaign materials may be distributed or posted on private properties without the written permission of the property owner. Written permission must be filed with the Elections Commission at least twenty four (24) hours before the distribution or posting of materials.
- 7.6.2.3 All campaign materials shall be removed from the campus by 5:00 p.m. the Monday after the election. A candidate shall not be certified for office until the candidate and the candidate's coalition have removed all campaign materials.
- 7.6.2.4 Campaign materials with adhesive backing shall not be posted on campus.
- 7.6.2.5 Posters shall not exceed twenty-two (22) inches by twenty eight (28) inches and shall only be placed on University bulletin boards or other areas intended for general use. Posters shall not be placed on glass or departmental boards. Posters shall be affixed with tacks or staples. Posters shall not overlay or materially affect the readability of any other candidate or coalition's poster.
- 7.6.2.6 Banners may be displayed on tables during tabling.
- 7.6.2.7 Flyers and buttons must be individually distributed to students. Flyers and buttons shall not be intentionally left unattended.
- 7.6.2.8 Coalitions and/or Candidates may purchase any campaign material not expressly prohibited by this code

Effective: 3-3-17